

Davis Wright Tremaine LLP

Key People and Information



Service Center Location	Travel and Transport Ultramar 14 East 47 th Street, 4 th Floor New York, NY 10017
Service Center Business Hours	Monday through Friday 8:30 a.m. to 9:00 p.m. ET 5:30 a.m. to 6:00 p.m. PT
Travel Team Direct	855.681.7841 720.414.7100 (outside U.S. and Canada)
Team Email	Travel@dwt.com
Travel Specialists	Maureen Carney Sharon Volstad Sheetal Katyal Marilyn Visconto
Supervisor, Operations	Shari Smith
Manager, Operations	Jodi Castellano
Director, Operations	Kathie Borseti
Emergency Services/After Hours	855.681.7841 720.414.7100 (outside U.S. and Canada)
Passport Services (New York)	888.681.6485 or PassportsVisas@tandt.com
Profile Updates/Revisions	Use the online profile system at: https://sso.ultrammartravel.com
Leisure Travel (New York)	844.378.3012 or vacationsnyc@tandt.com